



CERTIFICATE OF INSURANCE REQUIREMENTS

By contract, event organizers are obliged to provide a Certificate of Insurance for review by McCormick Place / SMG.

If your organization has not already provided an original Certificate of Insurance to the McCormick Place / SMG Sales department upon contract agreement, please provide it to your Event Manager for review and processing in order to proceed with the event.

Note: The following outlines standard/minimum coverage required by all License holders. However, you are obliged to notify McCormick Place / SMG in writing if your event includes any presentation or product demonstration that includes fireworks, athletic events, animals, etc. Once identified, you will be required to verify in writing that the event insurance is extended to cover such activity including coverage with respect to damage or injury to persons or property and also with respect to injury to the animal or animals to be in attendance at the event.

Certificate Holder

- Please designate the Certificate Holder as SMG, 301 E. Cermak Rd., Chicago, IL 60616

Location

- The certificate must reflect that the event is located in McCormick Place.
- If Arie Crown Theatre is being used, this location must also be noted on the certificate.

Dates of Coverage

- Required insurance should be in effect during all dates specified in License (move-in, operation, and move-out), as well as any extensions that occur.
- If the Arie Crown Theatre is being used during the event, please make sure that those applicable dates are included as well.

Required Insurance Coverage

All Insurance Companies must be rated A-VIII or better by A.M. Best Company.

Coverage shall remain in full force and effective for the term of the contract.

- Commercial General Liability including, but not limited to, Personal and Advertising Injury, Products/Completed Operations and Contractual Liability with a minimum combined bodily injury (including death) and property damage limits of \$1,000,000 per occurrence, \$2,000,000 aggregate per event. Policy shall include Damage to Premises Rented To You with a limit of \$1,000,000 per occurrence. The foregoing general liability insurance policy shall not contain exclusions from coverage relating to the following participants, legal liability activities or issues related to the Event hereunder: sporting events, high risk events, performers, volunteers, animals, off-premise activities, and fireworks or other pyrotechnical devices, if any.
- Business Auto Liability Coverage for owned, non-owned and hired vehicles operated by the third party, including insurance in form acceptable to SMG for business use covering all vehicles owned by the Licensee and all vehicles operated by Licensee, its officers, directors, agents and employees in connection with its activities hereunder, whether owned by Licensee, Owner, SMG, or otherwise, such policy to insure loading and unloading hazards, with a combined single limit of not less than One Million Dollars (\$1,000,000) (including an extension of hired and non-owned coverage).
- Workers' Compensation and Occupational Disease insurance in full compliance of all federal and state laws and covering all of Licensee's employees engaged in the performance of any work for Licensee.

- Employer's Liability insurance in the minimum limits of \$1,000,000 each accident, \$1,000,000 by disease each employee, \$1,000,000 by disease aggregate covering all liability for injury or death to any employee which may be outside the scope of the Worker's Compensation statute. If at any time prior to or during the License Period, SMG determines, in its sole discretion, that Licensee's Event will involve special risks to life or property, SMG may require Licensee, to secure and furnish additional policies of insurance in excess of the limits set forth above.

Additional Insured

- Coverage should specifically designate: SMG, Metropolitan Pier and Exposition Authority, its facilities, Agents, Officers, Board Members and employees. Arie Crown Theater is included.
- Coverage should also designate the Chicago Park District, its Agents, Officers, Board Members and employees.

Subcontractors

- Licensee shall require all of its subcontractors or independent contractors) to purchase and maintain insurance of the types and in the amounts described in the Agreement, naming SMG, Owner, Chicago Park District and their agents, trustees, officers, board members and employees as additional insured thereunder.
- Licensee agrees to require its subcontractors to comply with the insurance provisions required of Licensee pursuant to the Agreement unless Licensee and SMG mutually agree to modify these requirements for subcontractors whose work is of relatively small scope.