



TICKET INFORMATION FORM

THIS FORM MUST BE COMPLETED TO BUILD YOUR EVENT ON THE TICKETMASTER SYSTEM

TICKET INFORMATION

The following box is to be used as a guide to complete the information that will be printed on your ticket. Each box of the table represents either a letter, a punctuation mark or a space between words. No more letters or lines can be used. The second line of information will always be printed in CAPITAL LETTERS and is typically used for either the title of an event or the performing artist's name. Note: You do not need to use this box for the date, time and place information, as it will be automatically included. [Please review the attached sample form]

Place only One (1) letter, punctuation mark or a space in each box!

1 st line																							
2 nd line (ALL CAPS)																							
3 rd line																							

EVENT INFORMATION

DATE(S) OF PERFORMANCE(S): _____

PERFORMANCE TIMES: _____ ON SALE DATE: _____

DESCRIPTION OF EVENT: _____

TICKET PRICES/SCALE: Top _____ 2nd _____ 3rd _____ 4th _____ 5th _____

OF TICKETS @ PRICE LEVEL Top _____ 2nd _____ 3rd _____ 4th _____ 5th _____

OF HOUSE SEATS: _____ LOCATION: _____

GROUP SALES TICKETS Size of Group: _____ % of Discount: _____

CONTACT PERSON: _____ SIGNATURE: _____

TELEPHONE #: (_____) _____ FAX #: (_____) _____ EMAIL: _____

SAMPLE TICKET INFORMATION FORM

B	r	o	a	d	w	a	y		s		F	i	n	e	s	t		P	r	e	s	e	n	t	s
						R	O	M	E	O		&		J	U	L	I	E	T						
						T	h	e		T	r	u	e		S	t	o	r	y						